



If you have any questions or queries about any information that appears in this guide please contact:

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Headteacher

or

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Children are put at the centre of all we do at Trinity Fields.

We believe each child is unique and special.

We work in partnership with home to ensure that every child reaches their full potential.

By working together we will achieve the best for every child.

This leaflet aims to give an outline of the school plan for COVID-19.

This guide is based upon Welsh Government guidance, Local Authority and Health and Safety support.

They are also guided by information from Public Health Wales.

Working together in a changing world, creating success for all.

A Parent/ Carers' Guide to



COVID-19 School Plan

Disgyblion yn
aildechrau ar ol
llawdriniaeth

At Trinity Fields, the safety and well being of our pupils and staff is paramount. This information is to help you understand the plan that Trinity Fields has put in place to support the safe return of pupils and staff to school from **June 29th 2020**.

There will be a need to amend the plan as we learn more and to ensure we comply with current up to date guidance.

Trinity Fields has been a hub so we have already been working with many of these procedures for many weeks and have amended these as and when necessary.

What will school look like?

There is a one way system around the building to ensure that we try to keep social distancing in corridors and other places where people naturally meet.

Arrows on the floor and doors help pupils and staff understand the way around the building.

There are 2 metre stickers on the floor in some key areas of school (foyer and hall). The foyer will operate a one way in and one way out with Caffi Oren as an exit. We know this will be a very difficult concept for our children and we will be sensitive about this.

There are hand sanitizers on walls around the school including one by the reception area at front of school.

We will be practising hand washing with children across the day including key times such as at the start of the day, before food, after blowing nose etc. Please continue to help us by practicing this hand washing skill at home.

Currently staff have not been advised to wear full PPE so you will NOT see us in face masks. However, this is under review and if the guidance changes on this you may see us increasing our use of PPE in future which may include wearing face masks.

We may currently wear face masks/shields for specific risk assessed tasks. If this involves your child we will talk to you about this risk assessment.

Before child comes to school

We are all keen to get children back into school. However, we want to keep school COVID-19 free. We need your help to do this.

Children and adults should **NOT** attend school if they have any of the symptoms listed below. This is to protect everyone. The current guidance on symptoms are:

Feel unwell and / or have **ANY** of the three identified COVID-19 symptoms:

- a new continuous cough,
- a high temperature,
- loss of taste or smell.

You **MUST NOT** attend if you live with someone who has symptoms or has tested positive to COVID-19 in the past 14 days. If in doubt please ring school to check.

What if your child becomes unwell or develops Symptoms while at school?

Your child will wait in our isolation room with a staff member who is familiar to them.

We will ring you and ask you to collect them **as soon as possible**.

We will ask you to arrange for them to be tested. As soon as the test results come back, we ask that you contact school to inform us of the test results.

If it is negative we will then arrange for your child to come back to school for their next session.

If they are positive we ask you to follow the guidance provided about isolation.

Coming into school

There will be limited opportunities for transport so most parents/carers will be asked to bring their child into school and collect them at a specific time, which will be given to you as part of the invite to attend school sessions. We will be staggering times of entry and exit from school.

When dropping your child off please

- Wait in car until we come to you.
- Stand back 2 metres, follow any signage when handing children over.
- Please don't stand and chat to staff.
- If information is urgent then please ask for someone to ring you. This will help us minimise numbers at the entrance to school.
- Arrive promptly at the time allocated to you for drop off.

At end of school please

- Remain in car until member of staff approaches and brings your child to you.
- Follow the traffic system at school and arrive at the time for pick up promptly.

What will classes look like?

Children will be organised into **bubbles** and we will be trying to keep contact only within the "Bubble" as much as possible.

We will try and have no more than 4 other children in the bubble with staff. We will be basing these upon their current class groups as much as possible.

Staffing in the bubble - there will be at least one staff member who will be the consistent person and key worker for that bubble (this maybe the teacher or TA). We will try as much as possible to keep staffing the same within the bubble.

Activities including lunch will take place in this bubble. We will be using our outside space to support the '**catch-up, check-in and preparation**' sessions before the end of the school term.